

# Medical Coding Training

# Certified Professional Coder CPC®

#### Training and Certification Program Offered by AAPC

In Collaboration with Capital Market Authority (CMA)









#### Introduction

Medical coding plays a vital role in providing and billing for medical services in Oman. With the adoption and implementation of medical coding now fully under way, the need for skilled and certified professionals to fill clinical coding roles is increasing. To help meet this need, AAPC is providing training and certification programs in collaboration with the Sultanate of Oman Capital Market Authority.

The Certified Professional Coder (CPC<sup>®</sup>) is a comprehensive course designed to prepare medical coders with the specific jobs skills and knowledge necessary to be successful in basic medical coding.

Upon completing the course, coders will also be prepared to challenge the certification exam administered by AAPC. Successfully passing this exam you will earn the professional credential and be recognized internationally as a Certified Professional Coder (CPC<sup>®</sup>).







#### **Overview**

The CPC<sup>®</sup> course is adapted for the Oman marketplace focusing on 2021 medical classification code sets.

You will learn to translate services and diagnosis using the correct application of ICD 10 CM diagnosis codes, HCPCS Level II and Clinical Procedural Terminology (CPT<sup>®</sup>) procedure and supply codes used for coding and billing medical claims.

The course is designed for both individuals new to clinical coding and those already working in the coding industry that wish to deepen their skills and obtain a professional certification. It is also relevant for both the private and public sectors.









# **CPC<sup>®</sup> Training Details**

The course consists of learning modules designed to provide students with the competencies needed to prepare and code medical services for claims processing.

#### Areas of competency for this course include:

- Accurately apply coding conventions when assigning diagnoses and procedure codes.
- Understand and apply the official ICD-10-CM coding guidelines.
- Provide practical application of coding operative reports and evaluation and management services.
- Code variety of patient services using CPT<sup>®</sup>, ICD-10-CM and HCPCS Level II Codes.
- Understand medical terminology and anatomy.
- Identifying inconsistencies in clinical documentation and ways to improve

#### Module topics covered:

Review of Anatomy and Medical Terminology Introduction to ICD-10-CM and Coding Guidelines Introduction to CPT<sup>®</sup> and HCPCS Level II and Coding Guidelines Coding for Integumentary System Coding for Musculoskeletal System Coding for Respiratory System Coding for Cardiovascular System Coding for Hemic & Lymphatic Systems, Mediastinum, Diaphragm Coding for Digestive System Coding for Urinary System and Male Genital System Coding for Female Reproductive System / Maternity Coding for Endocrine System and Nervous System Coding for Special Senses (Ocular and Auditory) Coding for Anesthesia Coding for Radiology, Pathology & Laboratory Coding for Evaluation & Management Services Coding for Medicine



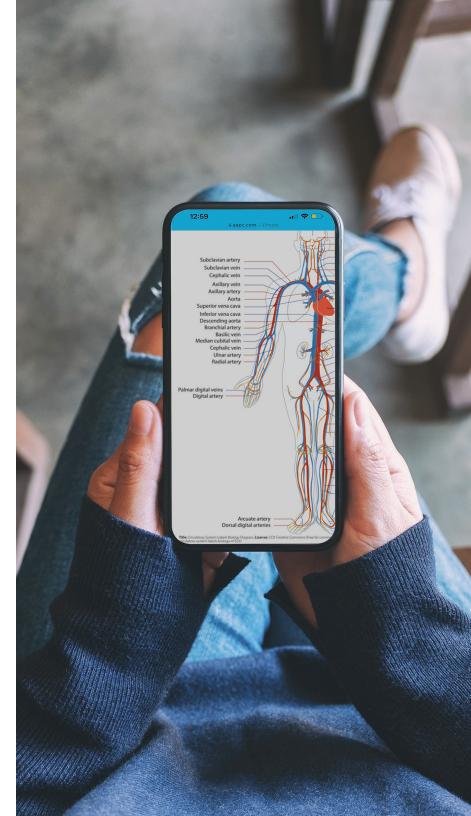
# **Pre-Requisites**

There are no requirements for completing pre-requisite courses prior to entering the CPC<sup>®</sup> program. However, it is highly recommended that participants have a strong understanding of medical terminology, Human anatomy, and pathophysiology. Individuals without prior training in these areas are encouraged to complete the following course before enrolling in the CPC<sup>®</sup> Program:

#### Fundamentals of Medicine Course (40 hours)

This is a 12-week online course. Students will learn medical terminology, anatomy, and pathophysiology for a wide range of topics, applying what is learned to reading and interpreting a medical record. This course is valuable for anyone preparing for a career in any non-clinical medical profession, and strongly recommended for anyone who is preparing for an AAPC certification examination.

For more information or to enroll please contact AAPC.









### **Training Options**

The CPC® course is approximately 80 hours and can be completed using one of the following training options:

#### **Option 1: Online Self-Paced Training**

The online self-paced course is designed for students who want complete flexibility to follow their own schedule and study independently. AAPC coaches will be available to answer questions via email or chat.

#### **Option 2: Virtual Live Training**

Students attend regularly scheduled live class sessions online where they participate in lectures and interact with the instructor and classmates virtually.

Course is approximately 14 weeks in duration with 2-hour classes being held approximately 3 times per week.

For a list of upcoming class schedules please contact an AAPC representative.

The course is highly interactive and incorporates a variety of teaching methods designed to engage students and assess their knowledge throughout each module. These include the following:

- Chapter Lectures: Including online learning modules
- Reading Assignments: Using our study guide and course textbook
- Module Quizzes: Online quizzes after each chapter to help assess student comprehension
- Chapter Tests: Tests after each chapter designed to help prepare students for the Final Exam
- Practical Application Work Assignments: Case studies mirroring real life scenarios
- Final Exam: Final course exam to pass the course, also helps prepare students for the Certification Credential Exam



#### **Required Materials**

All students will need access to a computer and reliable high-speed internet. Students taking the live virtual course should also have a webcam.

The following course books will be required:

- CPC<sup>®</sup> Course Textbook (eBook included with the course)
- AMA CPT<sup>®</sup> Professional Code Book (current year)
- ICD-10-CM Code Book (current year)
- HCPCS Level II Code Book (current year)

Books can be purchased directly from AAPC or other vendors of your choosing.

# **Certification Exam**

Once students have completed the training, they will have the necessary skills and knowledge to challenge the certification exams. By successfully passing this exam, students will be awarded the CPC<sup>®</sup> credential which is internationally recognized as an industry Gold Standard in medical coding.

The exam consists of 100 questions with students having 4 hours to complete it. Exams are conducted online and can be scheduled at your convenience.









### Training Package

Training package includes the following:

- Medical Coding Training
- Course workbook
- CPC<sup>®</sup> Certification Exam Voucher
- Online Practice Exam Bundle
- AAPC Student Membership (1 year)

Medical Coding Books are sold separately. Fees exclude any applicable taxes or VAT.

#### Register for the Course

Please contact AAPC for more course details or to register for a course:

Email:	info@aapcinternational.com
Phone:	+971 4 275 0612
WhatsApp:	+91-9311775125
Website:	www.aapc.com/global



# About AAPC



With over 220,000 members in 43 countries, AAPC is the world's largest training and credentialing authority for medical coding, billing, and health information management professionals.

Our aim is to prepare working professionals with the specialized skills and expertise needed to be successful in today's complex healthcare system.

AAPC offers 30+ professional credentials and certifications, and each year conducts over 60,000 certification exams in 3,700 locations around the world.

AAPC is recognized by governments, employers, and association groups as the gold standard in medical coding and health information management.

#### For more on AAPC's Global Services & Solutions please visit:

AAPC.com/global



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